



## Goals and Objectives

### NCAZO Zoning Officials Professional Development Maintenance Program

GOALS	OBJECTIVES
Promote continuing professional development for Zoning Officials in North Carolina and enhance the stature of their work and professional image.	<ul style="list-style-type: none"> <li>• Develop a methodology for certifying (or qualifying) professional development programs offered by affiliate associations that line up with the primary objectives of the NCAZO. Offer these programs as part of the NCAZO Professional Development maintenance program.</li> <li>• Use tools such as the NCAZO website and newsletter to promote qualified continuing professional development workshops offered by affiliate associations as well as the annual NCAZO conference.</li> <li>• Establish a calendar of workshops, seminars, and conferences that is updated regularly and offered to NC Zoning Officials</li> <li>• Partner with affiliate organizations to advertise NCAZO professional development programs and programs certified by the NCAZO.</li> </ul>
Establish a level of competency and proficiency among Zoning Officials.	<ul style="list-style-type: none"> <li>• Establish guidelines for the professional development maintenance program based on years of service and continuing education hours per year.</li> <li>• Tests</li> <li>• Certifications</li> </ul>
Provide opportunities, through the NCAZO and/or partner associations, to explore and/or review new concepts in the field of zoning including but not limited to planning, code enforcement, development, and legislative changes.	<ul style="list-style-type: none"> <li>• Continue to offer an annual NCAZO conference that offers progressive seminars and workshops</li> <li>• Develop workshops outside of the NCAZO annual conference that offer Zoning Officials the opportunity to learn new concepts and expound upon their knowledge base.</li> <li>• Use the expertise of the NCAZO board</li> </ul>

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	<p>members to identify new issues facing zoning officials and create a plan to offer professional development programs based on those needs.</p> <ul style="list-style-type: none"> <li>• Monitor the NCAZO forum to identify frequently asked questions and relevant issues facing Zoning officials and put a plan in place to address those questions and issues.</li> </ul>
<p>Track Zoning Officials who participate in the program, recognize their achievements, and award professional development credits.</p>	<ul style="list-style-type: none"> <li>• Using the NCAZO infrastructure, create a method of communicating the requirements of the maintenance program to NC zoning officials.</li> <li>• Design a system to record and monitor NC zoning officials that participate in the program and the credits they receive (possibly in Excel or Access).</li> <li>• Award credit hours and certificates of achievement that demonstrate completion of the course guidelines.</li> </ul>